

## **MARTU CHARITABLE TRUST**

### **GUIDE TO DISTRIBUTIONS**

#### **CHARITABLE TRUST DISTRIBUTIONS AVAILABLE TO BENEFICIARIES**

A person on the JYAC (WDLAC) Register of Martu beneficiaries does not have an automatic right or entitlement to a Distribution, however there is a right to be **considered** for a Distribution.

Distributions paid from the Charitable Trust are outlined below.

## **CHARITABLE TRUST (CT)**

### **CHARITABLE PURPOSES**

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#### **Application Distributions**

A beneficiary can make an application for assistance for a charitable purpose only.

Distribution policies are developed by the Trustee and the Trustee Advisory Committee (TAC).

Quotes/invoices/other information from suppliers must be retained by the applicant and a full acquittal process may be requested.

**Applications will NOT be processed until supporting documentation and supplier payment details are received.**

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**GENERAL EDUCATION POLICY**

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<b>Purpose</b>	<p>Provides each registered Martu beneficiary (including children and dependent children in your care) with financial assistance:</p> <ul style="list-style-type: none"><li>• Costs associated with pre-school, primary, secondary school and tertiary or other adult education and training. For example, school uniforms, books, stationery, school/tuition/boarding fees, excursions, payment to a school for school lunches (not to beneficiary).</li><li>• Computer/tablet (one every two years per family) with a 95% school attendance rate.</li><li>• Day care costs, school holiday programs, school camps and tutoring.</li><li>• TAFE/special course fees.</li><li>• Purchasing a birth certificates and photo ID cards.</li><li>• \$1,000 for students graduating Year 12.</li><li>• One-off payment of \$2,000 for students graduating from either a Certificate III or higher, TAFE course or university degree.</li><li>• One-off payment of \$1,000 for a Martu person completing their first-year anniversary with the same employer.</li></ul>
<b>Amount / Limits</b>	<ul style="list-style-type: none"><li>• Up to \$3,000 per beneficiary per financial year.</li></ul>
<b>Conditions</b>	<ul style="list-style-type: none"><li>• All payments are made direct to a supplier or reimbursed upon provision of invoices and proof of payment (i.e. receipts).</li><li>• No cash payments will be processed.</li><li>• One (1) computer/tablet every two (2) years per family.</li><li>• Only students in Year 5 and above (to tertiary education) can access a computer/tablet.</li><li>• Only students with an attendance rate of 95% and above can access a computer/tablet.</li><li>• Course graduation payment payable upon proof of graduation/ course completion.</li><li>• Employment anniversary payment payable upon receipt of proof from employer.</li></ul>
<b>Requirements</b>	<ul style="list-style-type: none"><li>• Completed Martu General Education Policy form;</li><li>• Supplier quote / invoice / receipt detailing services and costs;</li><li>• Supplier contact details and payment details (account name, BSB, account number &amp; ABN);</li><li>• Confirmation of enrolment and attendance rate;</li><li>• Confirmation of graduation / work anniversary.</li></ul>

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**MEDICAL ASSISTANCE POLICY**

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| <b>Purpose</b>         | <ul style="list-style-type: none"><li>• Provides each registered beneficiary, as well as their children and/or spouse, with financial assistance toward general medical costs, including but not limited to, dental, optical, and preventative medicine (prescriptions) and medical equipment upon referral by medical practitioner.</li><li>• Assists with costs incurred when attending medical appointments, such as travel and accommodation.</li><li>• Carers/Supporters to travel with person who requires urgent medical assistance (<u>up to two (2) people only</u>).</li><li>• Preventative health covered, such as gym memberships, healthy eating programs and exercise equipment.</li><li>• White goods can be purchased when supported with a letter from a medical professional.</li></ul>   |
| <b>Amount / Limits</b> | <ul style="list-style-type: none"><li>• Up to \$2,000 per beneficiary per financial year. \$1,000 available half-yearly (\$1,000 July to December and \$1,000 January to June).</li></ul>   |
| <b>Conditions</b>      | <ul style="list-style-type: none"><li>• Payment for flights and accommodation must be made direct to suppliers upon provision of invoices and payment information.</li><li>• A daily ATO rate will be available for each day away from home (when attending specialist medical appointments / medical appointments that require applicant / beneficiary to be away from their home) to cover travel, food, and incidental costs.</li><li>• A beneficiary can apply for assistance under this policy to cover general medical costs of their dependants and/or spouse.</li><li>• Beneficiaries must source local medical treatment first unless that service is not available or specialised treatment is required. Otherwise, treatment must be sourced at the nearest regional centre.</li><li>• Gym membership, healthy eating programs and exercise equipment must be made direct to suppliers upon provision of invoices and payment information.</li></ul> |
| <b>Requirements</b>    | <ul style="list-style-type: none"><li>• Completed Martu Medical Assistance Policy form.</li><li>• Documentation from a health care professional confirming details of the medical appointment and any associated requirements.</li><li>• Relevant documentation (invoices / quotes / receipts) for the treatment/appointment/costs incurred in attending the appointment; and</li><li>• Suppliers contact and payment details (account name, BSB, account number &amp; ABN).</li></ul>  |
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**FUNERAL POLICY**

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<b>Purpose</b>	<p>Provides each registered Martu beneficiary with financial assistance to cover reasonable costs incurred in:</p> <ul style="list-style-type: none"><li>• Conducting a funeral or reburial service (casket, undertaker, flowers, printing, advertising, transport of deceased).</li><li>• Blankets – up to 100 blankets per funeral only</li><li>• Providing food for sorry business camps and wakes. No alcohol, cigarettes, or food not for this purpose is allowed. <b><u>\$1,000 limit for food per funeral.</u></b></li><li>• Covering reasonable costs incurred with transporting the deceased person's body for burial.</li></ul>
<b>Amount / Limits</b>	<ul style="list-style-type: none"><li>• Up to \$12,000 per beneficiary per financial year.</li><li>• \$1,000 limit paid for the provision of food.</li><li>• All other payments are made direct to a supplier or reimbursed upon provision of invoices and proof of payment (i.e., receipts).</li></ul>
<b>Conditions</b>	<ul style="list-style-type: none"><li>• Funerals are restricted to deceased Martu persons only, this includes children and family members that are not registered Martu beneficiaries.</li><li>• Applications for non-registered Martu persons will be verified by Mutual Trust staff with a member of the Trustee Advisory Committee or JYAC prior to payment approval.</li><li>• The applicant must be a registered Martu beneficiary.</li></ul>
<b>Requirements</b>	<ul style="list-style-type: none"><li>• Completed Martu Trust Funeral Policy form;</li><li>• Invoices/quotes with a breakdown of what the requested funds will be used for - e.g., casket, undertaker, flowers, printing, advertising, wake, transport of the deceased, blankets.</li><li>• Supplier contact and payment details (account name, BSB, account number and ABN).</li></ul>

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## SUMMARY OF DISTRIBUTION POLICIES

All amounts are per beneficiary per financial year (01 July to 30 June) unless otherwise stated.

<b>Charitable Trust</b>	<b>Per application</b>	<b>Max per year</b>
Funeral Policy	\$12,000 - direct to supplier and includes \$1,000 – Food limit	\$12,000
General Education policy	\$3,000	\$3,000
General Medical policy	\$2,000 (Paid half-yearly)	\$2,000 in total \$1,000 – Available January to June \$1,000 – Available July to December

Please contact Mutual Trust to request the relevant forms:

**Phone:** (08) 9230 7700

**Fax:** (08) 9230 7701

**Email:** [perthadmin@mutualtrust.com.au](mailto:perthadmin@mutualtrust.com.au)

**Mail:** Mutual Trust, PO Box 122, NEDLANDS WA 6909

**Please note:** This fact sheet provides a summary of all application policies available as of 13<sup>th</sup> February 2024.